

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
January 15, 2019 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Alexandria Law
Mrs. Tinamarie Nicolo-Dorfner
Ms. Lauren Romano
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Ridsen, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #19-153:

December 18, 2018 Executive Session January 3, 2019 Reorganization Meeting
December 18, 2018 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
- Retirement
 - Debra Spering
- Strategic Planning Update
- Reframing Moorestown PK-8 Presentation – Dr. McCartney and Ms. Butler

D. Student Board Representatives

- Brenden Swanik
- Ashrit Verma
- Cara Petrycki
- Avani Giri

E. Board Committee Reports – Questions and Comments

F. Public Comment on Agenda Items

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – November, 2018 – Exhibit #19-154
2. **Treasurer’s Report month of September and October, 2018** – Exhibit #19-155
3. **Cafeteria Report** – November, 2018 – Exhibit #19-156

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of November, 2018 attached as Exhibit #19-157.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$7,999,379.80 attached as Exhibit #19-158.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent**A. Policies and Procedures****1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Regulations be entered on first reading.

- R2200 Curriculum Content
- R2411 Guidance and Counseling
- R2412 Home Instruction due to Health Condition
- R2415 Title I Services
- R2415.20 No Child Left Behind Complaints
- R2417 Student Intervention and Referral Service
- R2418 Section 504 of the Rehabilitation Act 1973
- R2423 Bilingual and ESL Education
- R2431.4 Prevention and Treatment of Sports related Concussions and Head Injuries
- R2460 Special Education
- R2481 Home or Out of School Instruction for a General Education Student for Reasons other Than a Temporary or Chronic Health Condition

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #19-159.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading.

- Policy 0000.01 Introduction Bylaws & Policies Only
- Policy 0000.02 Introduction Bylaws, Policies, Regulations
- Policy 0121 Board-District Rights - Abolish
- Policy 0132 Executive Authority
- Policy 0133 Adjudication of Dispute
- Policy 0141 Board Member Number and Term
- Policy 0142 Board Member Qualifications, Prohibited Acts and Code of Ethics
- Policy 0146 Board Member Authority
- Policy 0151 Organization Meeting
- Policy 0153 Annual Appointments
- Policy 0155 Board Committees
- Policy 0169.2 Board Member Use of Social Networks
- Policy 0171 Duties of Board President and Vice-President
- Policy 0173 Duties of Public School Accountant
- Policy 0175 Contracts with Independent Consultants
- Policy 6162 Sponsorships

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #19-160.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Homeless Placements 2018-19

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placement listed on Exhibit #19-161 for the 2018-19 school year at the locations indicated and at the approved district tuition rates, where applicable.

2. Home Instruction 2018-2019

Approval is requested for Home Instruction for students during the 2018-2019 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #19-162 for the 2018-2019 school year.

3. Attendance Officer

MOTION:

I recommend that the Board appoint Carole Butler as Attendance Officer until the next reorganization meeting.

4. Grant Application Submission

NJDOE is offering a grant in partnership with Rutgers University to support a K-3 school in improving early reading achievement through embedded professional development. Students in regular classes, ESL, basic skills, and special education may benefit from this initiative. The goal is to build our capacity to provide striving readers the targeted instruction through an integrated continuum of supports and interventions. It entails a three-year training sequence for 1-2 reading specialists in the school. These teachers along with a district team would participate in three regional training session throughout the school year as well as attend meetings two times a month with NJ intervention coaches to evaluate frameworks, identify, collect, and analyze pertinent data to inform instruction and develop future implementation plans. All grant activities would be conducted at no direct cost to the district. As part of the grant, the district would have free access to all grant-related materials and the school involved in the pilot would be

reimbursed up to \$2000 for allowable costs associated with project activities. The application must be submitted by February 1, 2019.

MOTION:

I recommend that the Board approve submission of the New Jersey Tiered System of Supports-Early Reading (NJTSS-ER) grant application attached as Exhibit #19-163.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-164.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-165.

3. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2018-19 school year as listed in Exhibit #19-166.

4. Joint Transportation Agreement

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportations services coordinated with Cherry Hill for one (1) student with special needs.

MOTION:

I recommend the Board approve a Cherry Hill Board of Education Joint Transportation Agreement for 2018-19 in the amount of \$66.22 per diem for 106 days, totaling \$7,019.32.

5. Exchange Student Sponsoring Agency Approval**MOTION:**

I recommend that the Board approve Forte International Exchange Association (FIEA) as a sponsoring Agency for an upcoming exchange student, K.D., from Australia for the 2019-2020 school year.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 school year.

1. Appointments**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Rachel Glavin, as a Kindergarten Teacher at the South Valley Elementary School. Ms. Glavin has a MA from Old Dominion University. She has been placed on Column MA, Step 2 of the Teacher Salary Guide at a salary of \$53,770.00 prorated, effective on February 1, 2019 through June 30, 2019.
- b. Kelly Stratton, as a .4FTE Music Teacher at the Middle School. Ms. Stratton has a BA from Rider University. She has been placed on Column BA+15, Step 4 of the Teacher Salary Guide at a salary of \$20,826.00 prorated, effective on February 1, 2019 through June 30, 2019.

Support Staff

- a. Maria Lamberto, as the Personnel Intake Specialist for the Personnel Office. Ms. Lamberto's annual salary will remain the same for the 2018-2019 school year, effective January 16, 2019 through June 30, 2019.
- b. Anthony Lamonica, as a Paraprofessional at the High School. Mr. Lamonica has been placed on Column Para AA/BS, Step 5 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$13.67 (6.75 hours per day) for an annual salary of \$17,162.69 prorated, effective January 2, 2019 through June 30, 2019.

2. Leave of Absence and Extensions to Leave of Absence**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Kimberly Seymour, a Special Education Teacher at the South Valley Elementary School, a paid Medical Leave of Absence May 15, 2019 through June 30, 2019; unpaid Family Medical Leave of Absence August 28, 2019 through December 1, 2019 (not to exceed 60 days).
- b. Deborah McGeorge, a 6th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 4, 2019 through April 30, 2019; unpaid Family Medical Leave of Absence May 1, 2019 through May 23, 2019.

Support Staff

- a. Jiayou Nasife, a Paraprofessional at the George Baker Elementary School, an unpaid absence December 20, 2018 and December 21, 2018.
- b. Tara Pal, a Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence January 9, 2019 through January 17, 2019; an unpaid Medical Leave of Absence January 18, 2019 through February 5, 2019.
- c. Mary Foley, a Paraprofessional at the Upper Elementary School, an unpaid Absence December 21, 2018.
- d. Susan Reed, a Paraprofessional at the Upper Elementary School, a paid Medical Leave of Absence December 12, 2018 through January 18, 2019; Intermittent Family Medical Leave of Absence January 19, 2019 through January 25, 2019.
- e. Theresa Testa, a Paraprofessional at the Upper Elementary School, an unpaid absence January 31, 2019 and February 1, 2019.
- f. Yahaira Walters-Banks, a Bus Driver for the Transportation Department, an unpaid Family Medical Leave of Absence December 5, 2018 through December 21, 2018; and extension to unpaid Family Medical Leave of Absence December 22, 2018 through January 21, 2019 (not to exceed 60 days).

3. Change of Assignment/FTE**Administrative Staff**

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Tammy Phillips, from a 1FTE Paraprofessional at the High School to a .5FTE at the High School and .5 FTE at the Middle School, effective January 2, 2019 through June 30, 2019.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Maria Lamberto, as a Confidential Administrative Assistant in the Personnel Office, effective January 15, 2019.
- b. Karly Semper, a Paraprofessional at the Mary Roberts Elementary School, effective February 8, 2019.
- c. Rachel Glavin, a Paraprofessional at the South Valley Elementary School, effective January 31, 2019.

5. Retirement

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Arline Conigliaro, a School Counselor at the Upper Elementary School, after 15 years of service to the District, effective June 30, 2019.

Support Staff

- a. Thomas St. John, Residency Officer for the District, after 7 years of service to the District, effective January 31, 2019.

6. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Dana Procopio, as a Long Term Substitute Preschool Special Education Teacher at the South Valley Elementary School. Ms. Procopio has a MA from Holy Family University. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective on September 20, 2018 through January 31, 2019: an extension to February 28, 2019 (temporary leave replacement).

Support Staff

No actions recommended at this time.

7. Substitutes - Exhibit #19-167

8. Movement on the Salary Guide - Exhibit #19-168

9. Co-Curricular - Exhibit #19-169

10. Middle School Musical Support Staff - Exhibit #19-170

11. Athletics - Exhibit #19-171

12. Student Teacher/Practicum - Exhibit #19-172

13. Grand Conversation - Exhibit #19-173

Approval of Items 1 – 13:

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #19-174

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - Roberts - #1, UES - #2, #3, WAMS - #3, #4, #7
- Unsubstantiated
 - UES - #4, WAMS - #5, #6, HS - #2, #3, #4

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – January 2, 2019

	2017-2018	2018-2019
High School	1275	1291
Middle School	638	638
Upper Elementary School	890	921
Elementary School	<u>1140</u>	<u>1134</u>
Total	3943	3984

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____